**Big Picture**

* Start with the perfect (governance) system: what does it look like?
* College determines the existence of a committee and its charge
* Committees make recommendations to the Board
* In line with accreditation
* Overall purpose: for students
* Streamlined structure
* Overall reduction of workload, especially for VPAA and AS President
* Identify the work that *has* to be done and locate with a committee; be judicious about adding elective work to charges
* Larger charges for each committee
* Consider implications for workload
* Committees make recommendations to Board / Board’s designees
* Include work that should fall within a governance structure
* Clear, comprehensible points of connection with other committees / entities
* Consider who will be impacted by committees / committee structure
* Convene ad hoc, subcommittees, subgroups for *projects* rather than have standing committees
* Subgroups report back to / are accountable to larger body
* Mechanism to reassess every x years built in to system

**Relationships among Committees**

* Avoid redundancy with other committees / entities
* Encourage groups to talk with each other

**Membership**

* Evaluate membership of each
* Term limits / rotation

**Purview**

* All interests of groups’ purview honored
* Honor all constituency groups
* Voices want to be heard

**Charges**

* Committees meet to complete specified work products, not just to have discussions
* Clear charges that make sense; delete vague language in charges
* Avoid redundancy
* All committees should be charged with work product and have clear timelines
* “Each committee prove its worth”
* Each task / work product = 1 committee
* Identify and preserve work elements from each committee’s current charge

**Functioning of Each Committee**

* Make informed decisions
* Honest, reasoned processes and decision-making
* Efficiency; no or minimal homework; less time (is three to four hours / month needed?)
* Action, results
* “Circle back” mechanism
* Improve communication to larger community, what is happening in each committee
* Consider RAT for co-chairs: for example, CRC co-chair gets RAT but ISSC co-chair does not; implication of RAT for benefiting from talent